Security Information & Management Systems, Inc.
2121 W. Spring Creek Pkwy – Suite 112 – Plano Texas USA 75023-4563
(800) 395-SIMS or (972) 769-0900 Fax: (972) 612-2440
Email: sales@simsware.com http://www.simsware.com

Inbound Equipment Form

Company Name: _____ Cust#: _____

Contact Person: _____ Phone#: _____

Shipped from (Company/Dell): _____

Order#: _____ Order Date: _____

Description of equipment: _____

_____

Work to be performed: _____

_____

Ship via UPS: Ground 3rd day 2nd day Overnight Overnight A.M.

Other carrier: _____

Insurance value: _____ Customs value: _____

Equipment will be shipped to the address in our database. If you have moved recently or want the equipment shipped to a different address, please specify the address on a separate sheet of paper. By signing below, you authorize SIMS, it's employees and agents to perform the above mentioned work on your behalf.

NOTE: A separate copy of this form should be completed for every box sent to SIMS as values must be declared per package when we ship them.

_____ _____ _____
Signature Printed Name Date

For instructions on completing this form, please see
http://wiki.simsware.com/content/sending-hardware-sims-be-worked